

23 February 2018

Our Ref Letchworth Committee 03.18
Your Ref.
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To: Members of the Committee: Councillor Mike Rice, Councillor Paul Marmont, Councillor Clare Billing, Councillor John Booth, Councillor Julian Cunningham, Councillor Gary Grindal, Councillor Terry Hone, Councillor Lorna Kercher, Councillor David Levett, Councillor Sandra Lunn, Councillor Ian Mantle, Councillor Lynda Needham and Councillor Deepak Sangha

You are invited to attend a

MEETING OF THE LETCHWORTH COMMITTEE

to be held in the

**FOUNDATION HOUSE, ICKNIELD WAY,
LETCWORTH GARDEN CITY**

On

WEDNESDAY, 7 MARCH, 2018 AT 7.30 PM

Yours sincerely,



David Miley
Democratic Services Manager

Agenda **Part I**

Item	Page
1. APOLOGIES FOR ABSENCE	
2. MINUTES - 6 DECEMBER 2017 To take as read and approve as a true record the minutes of the meeting of this Committee held on the 6 December 2017.	(Pages 1 - 6)
3. NOTIFICATION OF OTHER BUSINESS Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency. The Chairman will decide whether any item(s) raised will be considered.	
4. CHAIRMAN'S ANNOUNCEMENTS Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item, but must leave the room before the debate and vote.	
5. HERTFORDSHIRE CONSTABULARY To receive a presentation from Chief Inspector Julie Wheatley and Sergeant Alan Clark, Hertfordshire Constabulary.	
6. PUBLIC PARTICIPATION To receive presentations and petitions from members of the public including: 1. Groundwork Hertfordshire.	
7. GRANTS AND COMMUNITY UPDATE REPORT OF THE COMMUNITIES OFFICER To update the Committee on the activities and actions of the Communities Officer, to advise on the current expenditure and balances of the delegated budgets and to consider applications for grant funding.	(Pages 7 - 16)

8. LETCHWORTH BID MANAGER

To receive a verbal presentation from Patricia Saunders, Letchworth BID Manager.

9. SECTION 106 AND UNILATERAL UNDERTAKINGS

REPORT OF THE DEVELOPMENT AND CONSERVATION MANAGER

(Pages
17 - 30)

To provide an annual update on the details of the current Section 106 agreements and Unilateral Undertakings within the wards/parishes in the area and provide an update on the relevant legislation.

10. WARD MATTERS AND OUTSIDE ORGANISATIONS - MEMBERS' REPORTS

To receive any oral reports from Members regarding Ward matters and Outside Organisations.